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PRIVACY NOTICE FOR “MENTAL HEALTH CATALYST”

This notice explains how IfM Engage Ltd (“**Engage**”) collects and uses your personal data for the Mental Health Catalyst for depressed mood mapping project (“**Project**”).

Engage and The Wellcome Trust Limited (“**Wellcome**”) act as Joint Controllers for this project. This means we have worked together to decide why and how your personal data is processed.

Under our agreement with Wellcome, Engage is responsible for providing you with this privacy information and is your primary point of contact for exercising your data protection rights (e.g., the right to access or delete your data). However, you may also exercise your rights against Wellcome if you prefer. Both Engage and Wellcome are responsible for ensuring your data is stored securely.

WHAT INFORMATION WE COLLECT, USE, AND WHY

We collect or use the following personal information for the Project:

- Names
- Email address
- Academic References
- Academic Transcripts
- Area of Expertise
- Audio Information
- Company / Entity
- Job Title
- Location (Country, City or Town)
- Orchid ID
- Personal Email
- Professional Opinion
- Project work and/or research outputs
- Video Recordings
- Visual Information

LAWFUL BASIS AND DATA PROTECTION RIGHTS

Under UK data protection law, we must have a “lawful basis” for collecting and using your personal information. There is a list of possible [lawful bases](#) in the UK GDPR. Our lawful bases for collecting or using personal information for the Project are:

- *Consent* - we have permission from you after we gave you all the relevant information. All of your data protection rights may apply, except the right to object. To be clear, you have the right to withdraw your consent at any time.



- **Legitimate interests** – we’re collecting or using your information because it benefits you, our organisation or someone else, without causing an undue risk of harm to anyone. All of your data protection rights may apply, except the right to portability. It is in our legitimate interest to process your data to deliver the Project and facilitate your participation in it (if applicable).

For more information on our use of legitimate interests as a lawful basis you can contact us using the contact details set out above.

WHERE WE GET PERSONAL INFORMATION FROM

Directly from you.

HOW LONG WE KEEP INFORMATION

We will not retain or process your Personal Data for the Project in a form which permits your identification for longer than is necessary to carry out the Project. We will securely delete your Personal Data in accordance with good industry practice on **termination or expiration of the Project**, where Wellcome and Engage agree that processing of the Personal Data is no longer necessary for the Project, and in accordance with anything else contained in this Privacy Notice.

If either Engage or Wellcome continue to retain your Personal Data in accordance with any statutory retention periods, such party shall do so as an independent controller.

WHO WE SHARE YOUR INFORMATION WITH

- (a) **Wellcome:** We have a joint controller relationship with Wellcome. As our joint controller and project funder, your data may be shared with Wellcome for research oversight and evaluation.
- (b) **Data processors:** Our Project collaborators act as our Data Processors. These include The Foundation for Young People's Mental Health, Cochrane, MHIN (London School of Hygiene and Tropical Medicine), and Generational Mental Health.
- (c) **Others we share personal information with:** Organisations we’re legally obliged to share personal information with

SHARING INFORMATION OUTSIDE THE UK

Where necessary, we may transfer personal information outside of the UK. When doing so, we comply with the UK GDPR, making sure appropriate safeguards are in place. We may share your information with the following Project collaborators, who are based outside of the UK. The transfer complies with UK data protection law through the Addendum to the EU Standard Contractual Clauses (SCCs)

Organisation names: University of Cologne, Generational Mental Health

For further information or to obtain a copy of the appropriate safeguard for any of the transfers below, please contact us using the contact information provided above.

YOUR RIGHTS

You can find out more about your data protection rights and the exemptions which may apply on the ICO’s website:

- **Your right of access** - You have the right to ask us for copies of your personal information. You can request other information, such as details about where we get personal information from and who we share personal information with. There are some exemptions, which means you may not receive all the information you ask for. [Read more about the right of access.](#)
- **Your right to rectification** - You have the right to ask us to correct or delete personal information you think is inaccurate or incomplete. [Read more about the right to rectification.](#)
- **Your right to erasure** - You have the right to ask us to delete your personal information. [Read more about the right to erasure.](#)
- **Your right to restriction of processing** - You have the right to ask us to limit how we can use your personal information. [Read more about the right to restriction of processing.](#)
- **Your right to object to processing** - You have the right to object to the processing of your personal data. [Read more about the right to object to processing.](#)
- **Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you. [Read more about the right to data portability.](#)
- **Your right to withdraw consent** – When we use consent as our lawful basis you have the right to withdraw your consent at any time. [Read more about the right to withdraw consent.](#)

To make a data protection rights request, please contact us using the contact details at the top of this privacy notice. If you make a request, we must respond to you without undue delay and in any event within one month.

HOW TO COMPLAIN

If you have any concerns about our use of your personal data, you can make a complaint to us using our contact details:

Post	Institute For Manufacturing, Alan Reece Building, 17 Charles Babbage Road, CAMBRIDGE, CB3 0FS, GB
Telephone	01223 766141
Email	ifm-engage@eng.cam.ac.uk
DPO Contact Details	Clare Lumsden, cl771@cam.ac.uk

If you remain unhappy with how we've used your data after raising a complaint with us, you can also complain to the ICO:

Information Commissioner's Office

Wycliffe House, Water Lane

Wilmslow

Cheshire

SK9 5AF

Helpline number: 0303 123 1113

Website: <https://www.ico.org.uk/make-a-complaint>

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